



Northeast Community Center Presents
2018 Fine Art and Cool Craft Show and Sale
 Friday, November 2, 4 pm – 8 pm

Vendor Entry Application (Please print clearly) Member of NECC? Yes No

Vendor (Artist) Name _____

Business Name (if different) _____

Mailing Address _____ **City** _____ **State** _____ **Zip** _____

E-mail Address _____ **Web Site URL** _____

Preferred Contact Phone Number _____ **Backup Contact Phone Number** _____

Type of Medium: Please check all that apply.

- Painting Ceramics/Pottery Photography Jewelry Printmaking Metalwork
- Sculpture Textile/Fiber Paper (cards, handcrafted paper, other) Drawing/Pastels
- Digital Art Glass Wood Other (describe) _____
- Mixed Media – Clarify _____

Please provide a brief description of your art or craft.

Price Range of Art for Sale: \$ _____ to \$ _____

Include \$10 application fee and a biography/artist statement that may be used for publicity and show promotion. Please use a separate sheet of paper and remember to include your name and business name if applicable.

Email 4 images that clearly represent the items you will be selling. PLEASE include in subject line of your email “FACC images and your name”. Send jpeg images to neccfacc@gmail.com . If you are unable to send jpeg images via email you may submit printed images with your application. Images submitted will not be returned. **This is a juried sale.**

By signing and submitting this Application, you are affirming that you have read and agree to comply with the terms and conditions included in the “Vendor Information and Terms of Participation” listed on page 2 of this Application.

Vendor (Artist) Signature

Date

_____ **Request for a corner space. See page 2 for fee details.**

NECC use only:

Date Received _____ Amount \$ _____

Check No. _____ Credit _____ Money Order _____

Images Received _____ email jpegs _____ printed w/app _____

Selected _____ Placed on Waiting List _____

Follow-up sent: Email _____ other: specify _____

Send completed application and all required materials to:
 NECC, 1630 NE 38th Avenue, Portland, Oregon 97232 -
 Attn: 2016 Fine Art & Cool Crafts Committee
neccfacc@gmail.com
Application Deadline: September 15, 2018

Thank you in advance for completing the entire application.

2018 FINE ART AND COOL CRAFTS - VENDOR INFORMATION AND TERMS OF PARTICIPATION
The NECC is an independent, non-profit Center. The Northeast Community Center's focus is on helping families and individuals achieve their wellness, recreational, learning, and cultural goals, while being part of a diverse, welcoming community.

EVENT LOCATION: NE Community Center Gymnasium, 1630 NE 38th Avenue, Portland Oregon 97232

DATE AND TIME: Friday, November 2, 2018 4 pm – 8 pm

VENDOR APPLICATION DEADLINE: **September 15, 2018 - See details on application (page 1)**

SET-UP

All vendors are responsible for providing and setting up their own booth display area (approx. 6'x 6' area). No tables will be provided, but NECC will provide chairs. Vendors responsible for providing table, racking, bins, etc. to fit in a 6'x 6' area. Please note that there is sufficient lighting in the gym, no additional power is available. There will be sufficient time to set-up booth area prior to the show opening.

All Vendors are responsible for their own sales. No central check-out.

Questions about the application may be directed to: neccfacc@gmail.com or by leaving a message at 503-284-3377.

JURIED EVENT - ELIGIBILITY/ JUDGING/ SELECTION

- The Vendor selection will be based on artistic merit, while balancing the number of different media for the event itself. Some entry categories may be limited to avoid duplication.
- All work must be original and hand-crafted by the vendor who applies to participate in the event.
- Additional Information will be sent to each vendor prior to the event upon selection by the Jury.

VENDOR FEES

- **Vendor Application Fee:** \$10 Non-refundable. Must be included with Vendor Application for entry to be considered.
- **Exhibit Fee:** \$40 Non-refundable. To reserve your space, the \$40 non-refundable (approx. 6'x6') space fee is due 2 weeks after notification of selection.
- **Exhibit Fee for Corner Spaces:** \$65 Non-refundable. There are three larger corner spaces available (approx. 8'x8'). If desired, mark the space at the bottom of page 1 of this application to be considered. Spaces will be awarded on a first request basis of successful vendors admitted to show based on the application date/time receipt. Fee due 2 weeks after notification.
- **Payment** of fees may be made by check, credit card, cash or money order, payable to NECC.

TERMS AND CONDITIONS

I understand that my application will not be considered complete until the following materials are received at NECC by September 15, 2018.

1. Completed and signed application. (Please keep a copy of your completed application for your records).
2. A biography or artist statement.
3. \$10 application fee.
4. Email 4 images in jpeg format clearly marked in the subject line FACC with your name and email to neccfacc@gmail.com. If you are unable to send in jpeg images via email you may submit images (color photos) with your application. Photos/images will not be returned.
5. Exhibit fee will be due following notification of selection.

If selected, I agree to allow NECC Fine Art and Cool Crafts committee to use the images and background information submitted with my application to publicize and promote this event including: posting on the NECC "Fine Art & Cool Crafts" Web site, print and electronic media outlets for possible publication, to promote the event. It is my understanding that the images and background will not be used for any other purpose other than to publicize and promote the event.

I agree to hold the Northeast Community Center harmless for damage to or disappearance of my goods before, during or after the event or if they are not picked up at the conclusion of the event (Friday, November 2, 2018).