



Northeast Community Center *Art in the Lobby* Application

Artist Contact Information:

Name: _____

Primary Phone: _____ Alt Phone : _____

Website (if any): _____

Email Address: _____

Are you a Member of the NECC? Yes No

Application:

To apply to participate in NECC's *Art in the Lobby* program, please complete this form and send the following information to Frontdesk@necommunitycenter.org **and** joradart@comcast.net.

- A brief cover letter or email with a short bio, an explanation of your connection to the NECC (if any – this is not required for participation), a short description of the art you intend to hang, and 2 or 3 .jpgs of that work.
- The Artist Contact Information can be included in this email, as well.

Process:

Once your application is received, the NECC *Art in the Lobby* volunteer Project Coordinator will contact you. Please note that because the Project Coordinator is working in a volunteer position and she is scheduling 4 – 6 months (or more) in to the future, please be patient for her response. If you are selected, the Project Coordinator will schedule a month, and you will be provided an Artists' Contract that provides details of the date(s) which your work will be shown, your responsibilities, the NECC's responsibilities, and the Commission structure for any sales. Thank you for your interest in NECC's *Art in the Lobby* program.